

POSITION: *Expert on E-Construction for Curriculum Development (Category 2)*

ToR Date of Issuance: 3 June 2019
Due Date for Applications: 16 June 2019

1. Objective(s) and linkages to Reforms

The Expert on E-Construction for Curriculum Development (Category 2) will be a full-time consultant in the Reform Support Team at the Ministry of Education and Science.

The Reform Support Team (RST) is a group of Ukrainian professionals (not public servants) funded on a temporary basis by donors that provides targeted technical support and assists the Ministry in the design and implementation of sectoral strategies and priority reforms.

Competencies of the RST include the following core capacities:

- Expert analysis (preparation of reform proposals supported by evidence-based analysis, preparation of policy and legal drafts, regulatory impact assessment etc.) in the field of education reform, and
- Reform program planning, implementation and coordination (including performance indicators, progress reports, program management, monitoring and coordination, preparation of project proposals and other).

The RST is operational as of June 2019. It will help the Ministry to implement two priority reforms: the general secondary education reform – the New Ukrainian School (NUS), and the reform of Vocational Education and Training (TVET).

2. Duration and proposed timeframe

Duration of the assignment is until 31 December 2019, with starting date not later than 28 June 2019, including a 2-month probation period.

3. Main Duties and Responsibilities

- Development of technical assignment for the electronic tool for teaching programs/syllabi development - E-Constructor for Curriculum Development (E-CCD);
- Coordination and support of E-Constructor for Curriculum Development Users;
- Alignment of actions with the DG on pre-school and school education, Institute of Education Content Modernization.
- User feedback gathering

4. Main anticipated deliverables

- E-CCD is developed and putted into operation;
- E-CCD implemented in Pilot schools and introduced for mainstream schools covered by NUS programs countrywide;

- School management and teachers' communities are prepared to use e-tool for subjects' syllabi.

5. Qualifications, Skills and Experience

5.1 Qualifications and skills:

- Impeccable ethical standards; excellent communication and interpersonal skills; strong organizational management, communication and presentation skills; motivated team player with ability to work independently;
- At least a Bachelor degree in the relevant field - Master degree preferred;
- PC literacy (PowerPoint, Project, Excel, Word);
- Fluency in Ukrainian and English.

5.2 General professional experience:

- More than 3 years of general professional experience

5.3 Specific professional experience:

- Minimum 1 year of specific experience in education area;
- Solid knowledge on Ukrainian education system;
- Solid knowledge of the New Ukrainian School policies, with a specific emphasis on curriculum development;
- Experience with the design of e-tools for education content development;
- Knowledge in best world practices on e-learning;

Management skills.

6. Assignment Value

The estimated monthly value of this consultancy position is in the region of EUR 800 to EUR 1400. The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). The contributors are: Denmark, the European Union, Finland, France, Germany, Italy, Japan, the Netherlands, Poland, Sweden, Switzerland, the United Kingdom and the United States of America. Please note selection and contracting will be subject to the availability of funding.

7. Submissions

Submissions must be prepared in English only and be delivered electronically to the following address: rst@mon.gov.ua

All submissions must include a completed [Application Form](#), the candidate's Curriculum Vitae and Reference Letter from a recent supervisor.

Only applications which have been submitted using the correct template and are completed will be considered

8. Selection Procedure

Following the evaluation of all applications received, selected candidates will be invited to a brief written test covering both general and technical questions in both English and Ukrainian. Only short-listed candidates will be invited to an interview.